

**FIRST PEOPLE OF THE MILLEWA-MALLEE ABORIGINAL CORPORATION – FIELD REP BOOKING FORM**

**PART A: APPLICANT/PROJECT DETAILS**

<b>Organisation or Company Making Request:</b>	<b>Applicant Name:</b>			
	<b>Organisation:</b>			
	<b>Phone/ Mobile:</b>			
	<b>Email:</b>			
<b>Contact Person:</b>	<b>Name:</b>		<b>Mobile:</b>	
<b>Project Details:</b>	<b>Name of Project:</b>			
	<b>CHMP No:</b>		<b>Activity Size:</b>	
	<b>Notes:</b>			

**PART B: BOOKING DETAILS – FIELDWORK**

<b>Type of Booking:</b>	<input type="checkbox"/> Survey/Standard Assessment <input type="checkbox"/> Subsurface Testing/Complex Testing <input type="checkbox"/> Monitoring Ground Disturbance <input type="checkbox"/> Salvage <input type="checkbox"/> Other (Please Specify):	<b>Date:</b>	___/___/___
		<b>Time:</b>	
<b>Booking Location:</b>		<input type="checkbox"/> Map Attached	
<b>Number of Reps required (Minimum of two reps per Archaeologist on site)</b>			

<b>Is a White Card required for FPMMAC Rep to attend site?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Billing Details:</b>	Contact:	
	Organisation:	
	Address:	
	Phone:	
	Email:	
	Purchase Order Number:	
<b>Signature:</b>		
<b>PART C: SCHEDULE OF FEES – All charges below are exclusive of GST</b>		
<b>Cultural Heritage Officer Fieldwork</b>	<ul style="list-style-type: none"> <li>FPMMAC Cultural Heritage Officers x 2 min (per day) <b>\$1320.00 + GST</b></li> <li>Accommodation (as per provider's invoice) <b>\$220 per night</b></li> <li>Meal Allowance (if accommodation is utilised) per rep/day <b>\$133.05 + GST</b></li> </ul>	
<b>Associated Costs</b>	<ul style="list-style-type: none"> <li>Mileage per Cultural Heritage Officer (per km) <b>\$0.88 + GST (vehicle)</b> <b>\$1.00 per kilometer (4x4)</b></li> <li>Accommodation (if required as per provider's invoice) <b>TBA</b></li> <li>Meal Allowance (if accommodation is utilised) per rep/day <b>\$133.05 + GST</b></li> </ul> <p>Please note: Mileage, Accommodation and Meal Allowance will be invoiced post meeting/s</p>	
<b>Artefact Repatriation</b>	<ul style="list-style-type: none"> <li>Repatriation of Artefacts <b>\$880 + GST all inclusive</b></li> </ul>	

<p><b>Cancellations</b></p>	<p>All cancellations for Fieldwork must be provided in email with 5 clear Business days (120 hours). Failure to do so will result in a 50% charge of the daily rate for each day notice was not provided (up to 5 days), or as otherwise negotiated as per our Terms and Conditions previously provided.</p> <p>Please confirm the cancellation via email:</p> <p><i>In the case of ongoing wet weather, an onsite meeting with FPMMAC will be required to assess the soil sieving potential of the site. Repeat cancellation in wet weather is not reasonable or acceptable without an onsite visit with FPMMAC.</i></p>
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Once completed, please submit to: [culturalheritage@fpmmac.com.au](mailto:culturalheritage@fpmmac.com.au)